

APPLICATION FOR EMPLOYMENT

Equal Employment Opportunity: It is the policy of employer to prohibit unlawful discrimination on the basis of any characteristic protected by applicable local, state or federal law. If you believe your equal employment rights have been violated, you may contact the appropriate state or federal EEO agency.

Please Print

Full Name _____ Social Security Number _____

Current Address _____ City _____ State _____ Zip _____ Home Phone _____

Position you are applying for _____ How did you learn about opening _____ Are you age 18 or older?
_____ yes _____ no

Interested in _____ full time _____ part time What hours are you willing to work? _____

Willing to work overtime? _____ yes _____ no What pay do you expect? \$ _____ per _____

Date available to begin work: _____ Have you applied here before? _____ yes _____ no

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**EDUCATION AND SKILLS**

High school attended \_\_\_\_\_ Address \_\_\_\_\_ Dates \_\_\_\_\_

List courses taken \_\_\_\_\_

List computer skills \_\_\_\_\_

List equipment you operate that may help qualify you for employment \_\_\_\_\_

List school related clubs and organizations you belong to \_\_\_\_\_

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EMPLOYMENT HISTORY

Employer # 1 _____ Address _____

Dates employed _____ Supervisor _____ Jobs performed _____

Reason for leaving _____

Employer # 2 _____ Address _____

Dates employed _____ Supervisor _____ Jobs performed _____

Reason for leaving _____

REFERENCES-----Do not list relatives

Name **Title**

Address **Phone**

Name **Title**

Address **Phone**

Name **Title**

Address **Phone**

GENERAL INFORMATION

What do you expect to be doing in five years? _____

Explain your most interesting work or learning project? _____

Give an example of how you demonstrated teamwork. _____

What volunteer or community service work have you done? _____

I certify that all information submitted in this application form or in any resume, interview or other information is true and complete and that I have not knowingly withheld, nor will I withhold any information that would affect my application for employment. Prior to my beginning work or during my employment, employer reserves the right to require any lawful form of medical, drug, alcohol, psychological, character, honesty, integrity, aptitude, skill, or other test or examination.

If employed, I understand and agree that my employment is "at-will" and may be terminated with or without cause or notice at my option or at the option of employer.

Signature **Date**